



## **Washington County Parks & Recreation Advisory Board Minutes**

Date: Thursday, March 15, 2018

Time: 7:00 p.m.

Place: Facilities & Parks Services Building

Large Conference Room

169 N. First Ave.

Hillsboro, OR 97124

Members Present: Stephen Baron, Cindy Dauer, Jason Rogers, Brad Bittel, Kelly Degman;

Members Absent: Cynthia Biggs, Lee Duncan, Al Cabrera

Public Present: Carlos Nunez

Consultants: Susan Jurasz and Kelly Crees (Sea Reach Ltd.)

Staff Present: Carl Switzer

Item 1: Call to Order, Introductions, Sign-in

- Meeting was called to order at 7:00 p.m.
- PRAB members and staff introduced themselves

Item 2: Public Comments

- Carlos Nunez spoke about a new paddleboard and kayak company he's starting. Expressed interest in possibly doing business at Scoggins Valley Park someday.

Item 3: Approval of Minutes

- January 18, 2018 minutes approved unanimously

Item 4: Operations Report

- Parks staffing update – Staff announced that Parks is currently recruiting for General Service Aides and that a Park Ranger position would be recruited for in the next couple months.
- Operations and maintenance

- West Shore Drive project (slide repairs and paving) commencing has begun. Will extend through the fall. There will be impacts to park users but the repairs are in the long-term best interest of the park.
- Maintenance Management Plan discussed. Development underway. Once further developed PRAB will see it.

#### Item 5: Old business

- New parks website and logo still in development. Will present a preview to PRAB at an upcoming meeting.
- Capital project updates:
  - The contract for pavement renovation at C-Ramp and Eagle Point Recreation Areas has been awarded. A letter of support for an Oregon Department of Fish and Wildlife Restoration and Enhancement Grant was approved by the PRAB and signed by Chair Baron at the November meeting. Our project was selected for funding and was awarded in March. That additional work was added to the contract.
  - CXT restrooms for C-Ramp and Elks Recreation Areas will be ordered in the new fiscal year. No updates.
  - Staff received quotes from design firm for plans and specifications for ADA ramp from south C-Ramp parking lot to adjacent restrooms. HHPR was selected and design work has started. Construction work will be out for bid as early as June.
  - Sea Reach has been hired to do the design, fabrication, and installation of a new park entrance sign at Scoggins Valley Park. Sign design concept presented by Sea Reach. PRAB members asked questions and made suggestions for the design. Unanimous support for design concept. The sign will be placed in the new fiscal year (July 2018).

#### Item 7: New Business

- Rippling Waters property – some maintenance work performed in February. No current plans to open it to the public at this point. The Board of County Commissions will ultimately decide how it will be used.
- Fees and fines discussion. PRAB interested in examining the fees and fines for Scoggins Valley Park. Brad did some research to see how Washington County Parks compares to other similar agencies. More discussions at future meetings.
- Volunteer Appreciation Event: PRAB members encouraged to attend in appreciation for their civic contributions.
- PRAB recruitments. Recruiting for new members. PRAB will review and recommend candidates at an upcoming meeting.



Item 8: PRAB Issues/Discussion

- None

Item 9: Next Meeting: May 17, 2018

- Meeting adjourned at 8:43 p.m.